
Reprinting Prescription Tokens

You can reprint a prescription token for an electronic prescription that has already been issued, without resending the electronic prescription.

Reprint a Token from the Medication Screen

1. On the Therapy screen in Consultation Manager, select the required EPS R2 item requiring token reprint.
2. From the Therapy menu select **Reprint**



3. The Reprint screen is displayed.
4. Type / select the reason for the reprint.
5. Click **OK**.

Note: You **must** include the same items that were included on the original token. If you attempt to partially reprint a token, a message is displayed and the missing items are shown on the Reprint screen select the items and click **Reprint**. The token is reprinted with the original issue date.

Further Information

For further information about the Electronic Prescription Service (EPS) Release 2:

- <http://www.connectingforhealth.nhs.uk/systemsandservices/eps/prescribing>

Electronic Prescription Service (EPS) - Release 2

Quick Reference Guide for Non-Prescribers

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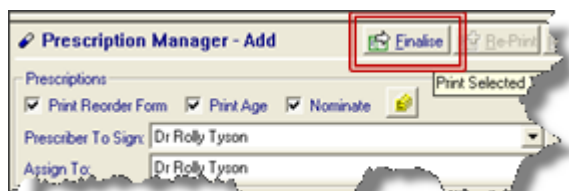
Issuing Electronic Prescriptions

Electronic prescriptions need to be digitally signed. When finalised they are added to a worklist for the assigned Prescriber to deal with.

Paper prescriptions are issued and printed as before.

Issue Prescriptions for Signing

1. Log on to Vision using your Smartcard.
2. Select the required patient.
3. On the **Therapy** screen, select the required item(s) for the request.
4. On the toolbar select **Print** or **F9**
5. The Prescription Manager screen is displayed.
6. To change the user who will deal with the task; click **Prescriber to Sign** and select the required user.



Select Prescriber to Sign

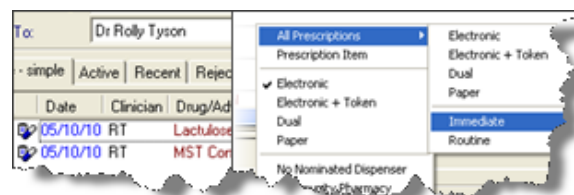
7. Click **Finalise**. Electronic prescriptions are sent to the prescriber for signing. Paper/tokens are printed.

Change Prescription Type

When issuing a prescription, you can change the prescription type. Highlight the item to change right-click and select a prescription type. Choose from:

- **Electronic** – Signed electronic message.
- **Electronic + Token** – Electronic message with a paper copy for the patient.
- **Dual** – Electronic message and signed FP10.
- **Paper** – Signed FP10 paper script.

Ensure the patient is aware of any change you make, as this could affect where/how they collect their prescriptions.



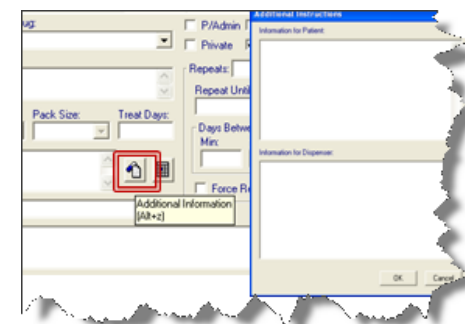
Change prescription type

Add a Note for the Patient or Dispenser

You can add a note for the patient or dispenser to the prescription token and the electronic prescription. On the prescription token:

- The patient note is displayed on the right-hand page.

- The pharmacy note is displayed beneath the item details on the prescription page.



Issue screen showing the Pharmacy and Patient Message options

Add a Note for the Prescriber

You can add a note for the prescriber when creating an electronic prescription for digital signature; this note does NOT appear on the script:

- The note will cause the item to appear on a separate screen for review by the prescriber, **AND**
- Will appear as a Reminder in Consultation Manager.

Use the **Add Note** icon on the Prescription Manager window.

